

**Upper Pine River Fire District
Regular Board Meeting Minutes
February 21, 2013
6:00 p.m.**

The meeting for February 21^h, 2013 was called to order at 6:07 p.m. by President of the Board Jeff Dyar.

Board Members Present

Jeff Dyar (President), Roger Pennington (Vice President) present at 6:36 p.m., Mack Coker (member) excused absent, John Beebe (Treasurer) Bill Kourim (member)

Staff Present

Bruce Evans (Chief), Randy Larson (Deputy Chief/ OPS), Lisa Eckert (Board Secretary), Mickey Ramsey (Accountant).

Pledge of Allegiance

The Board led the Pledge of Allegiance

Public Attendees

Les Cole and Terry Beebe

Additions/ Deletions to Agenda

1. Add to new business item B-Senate Bill 25
2. Add item C to new business-discussion on working hours

Public Comment

None

Special Presentations

Approval of policy manual was moved to presentations. Jodi Hayden and Phyllis Lea answered questions and concerns. The employer expectations policy (firearms policy specifically) was tabled for Jodi to investigate with CTSI regarding policy guidelines. The leave benefits policy was tabled for further discussion. The bereavement policy was tabled for further discussion.

Jeff Dyar made the motion to approve the policy manual with the exception of the two tabled policies. Roger made the second. All were in favor.

Approval of Minutes

John made the recommendation to approve the meeting minutes for December 19th, 2012. Bill made the second. All were in favor. Motion carried.

Roger made the recommendation to approve the meeting minutes for January 17, 2013. Bill made the second. All were in favor. Motion carried.

Balance Sheet Regular

John made the motion to accept the revenues and expenditure budget vs. actual for January 2013 as presented. Bill made the second. All were in favor. Motion carried.

Approve All of January Bills (and Cash Checking)

John made the motion to approve the January 2013 bills as presented. Amerigas invoiced late charges and needs to be reviewed. Roger made second. All were in favor. Motion carried.

Balance Sheet Bond

Roger made the motion to approve the balance sheet bond services fund for January 2013 as presented. John made the second. All were in favor. Motion carried.

New Business

- A. Fall elections- Bruce reported that Tiffany from the county stating that if Upper Pine intends to participate in the fall election, paperwork needs to get started. Bruce requested a strategic meeting. The agenda will include the mill levy strategy and the Payment in Lieu of Taxes (PILT) inquiry inspired by the county proposal looking to have the fire departments in a county agreement.
- B. Senate Bill 25- John presented the status of the bill.
- C. Discussion of work schedules. Jeff requested the new schedule and office hours. Bruce reported the office hours as 8:00 a.m. to 5:00 p.m.

Old Business

- A. Approval of policy manual- moved to special presentations.

Chiefs Reports

Chief Larson presented his report to the board.

Chief Evans presented his report to the board. The standards of operations survey results were presented to the board.

Executive Session

Adjournment

At 9:45 p.m. Roger made the motion to adjourn the meeting. John made the second. All were in favor. Motion carried.

Submitted by

Lisa Eckert

Jeff Dyar, President

Date

Attest:

Lisa Eckert, Admin